

Garthorpe and Coston Parish Council

All Councillors are summoned to attend a meeting of Garthorpe and Coston Parish Council at St Andrew's Parish Church, Coston on Tuesday 24th May 2022 at 7.20pm, or earlier if questions from the Public finish before this time.

Before the meeting, a period of up to 10 minutes from 7.10pm will be allowed for members of the public to raise matters. A maximum of 3 minutes per person will be allowed, Councillors are asked to attend this session as well as the meeting.

A Daly

Garthorpe and Coston Parish Clerk

16th May 2022

AGENDA

1. To elect a Chairman for 22/23
2. To consider and agree to co-option to the casual vacancies on the Council
3. Apologies - to receive and approve reasons for absence.
4. To receive declarations of interest and any applications for dispensation under the Localism Act 2011.
5. To receive and approve for signature the Minutes of the Parish Council meeting held on 8th February 2022.
6. To receive a report from Borough, County and Parish Councilors.
7. To review and agree insurance cover.

8. To resolve to defer the review of the following documents specified in Standing Orders for review at the annual parish council meeting to a later meeting:
 - a. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.
 - b. Review of inventory of land and other assets including buildings and office equipment.
 - c. Review of the Council's and/or staff subscriptions to other bodies.
 - d. Review of the Council's complaints procedure.
 - e. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21);
 - f. Review of the Council's policy for dealing with the press/media.
 - g. Review of the Council's employment policies and procedures.
9. Finance
 - a) To receive the Internal Auditors report and consider any actions resulting from it. (Appendix 1).
 - b) To review and agree the Certificate of Exemption – for Annual Governance and Accounting Return. (Appendix 2).
 - c) To consider and approve the bank reconciliation and explanation of variances. (Appendix 3).
 - d) To consider and approve the Annual Governance statement for 2021-22. (Appendix 4).
 - e) To consider and approve the Annual Accounting statement for 2021-22. (Appendix 5)
 - f) To appoint a Councillor other than the Chairman to verify bank reconciliations in accordance with financial regulations.
 - g) To agree the accounts for payment. (Appendix 6)
10. To receive an update on the defib.
11. To confirm date of next meeting(s).

CLOSE